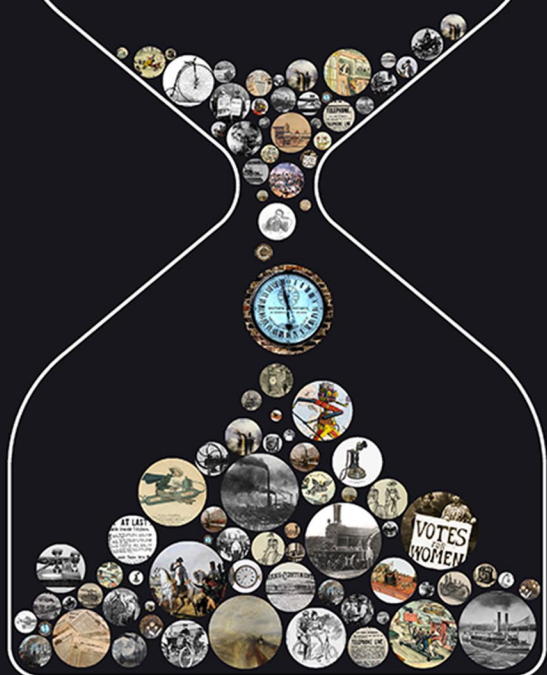


SPEED AND ACCELERATION

**INCS Conference Genoa
June 18-20, 2025**



INCS **Conference 2025**

18 | 20 June
Genoa • Italy

Palazzo Balbi Cattaneo
Via Balbi, 2

Polo didattico delle Fontane (UNIGE)
Via delle Fontane, 10

University of Genoa, Department of Economics
Via Francesco Vivaldi, 5

Palazzo Ducale
Piazza Giacomo Matteotti, 9

General Information Booklet

www.incs2025.it

Endorsing Organizations

Con il Patrocinio della

REGIONE LIGURIA



**Università
di Genova**



**Università
di Genova**

DLCM DIPARTIMENTO
DI LINGUE E CULTURE MODERNE



unIMC
UNIVERSITÀ DI MACERATA

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General Information Booklet

REGISTRATION DESK

On the first day of the conference, Wednesday, June 18th, from 8:45 AM to 12:00 PM, the registration desk will be located on the **fourth floor, right outside the Boccanegra room of University of Genoa – Department of Economics** (via Francesco Vivaldi, 5 - Genoa).

After that, you will find it **on ground floor of Palazzo Balbi Cattaneo** (via Balbi, 2 - Genoa) during the following hours:

- Wednesday, June 18th: 1:00 PM – 6:00 PM
- Thursday, June 19th: 8:45 AM – 4:00 PM
- Friday, June 20th: 8:45 AM – 5:00 PM

A cashier service will be available next to the registration desk (with the same opening hours) for onsite registrations, payments, refunds and/or purchase of social events. Please note that only a limited number of tickets for additional events may be available.

The following fees apply for onsite registrations (at the cash desk):

Category	On-site fee (VAT included)	Criteria
Delegates	€ 285,00	
PhD / Students / Unemployed	€ 190,00	PhD candidates or students enrolled in Universities, Academies, Educational Institutes, Schools or Master’s Degrees must provide a valid enrolment certificate. Unemployed participants must provide a certification signed by a doctoral thesis supervisor or another professor.
Conference Dinner	€ 88,00	

In order to avoid crowds, we kindly recommend participants to obtain their accreditation from the earliest opening hours of the registration desk on June 18th.

OFFICIAL CONFERENCE LANGUAGE

The official language of INCS 2025 is English.

VOLUNTEERS AND INFORMATION DESK

A multilingual team of volunteers will welcome all INCS 2025 conference delegates. They will be available for you at the Conference venues to help and assist you if you have any questions about the event. This team will be identifiable by their branded t-shirts and name tags.

An information desk will be also opened **on the ground floor of Palazzo Balbi Cattaneo** (via Balbi, 2 - Genoa) - same opening hours as the registration desk.

CONFERENCE BADGES AND CERTIFICATES OF ATTENDANCE

At the registration desk, you will receive your Conference badge when signing in. To access the venue, the coffee breaks and lunches and all social events, please make sure to wear your badge at all times while attending the Conference.

The registration fee for participants includes:

- Participation at the Conference
- Buffet lunches
- Coffee and tea breaks
- Farewell cocktail

INSTRUCTIONS FOR SPEAKERS

All authors will have to follow these instructions:

- Your presentation needs to be created in .PDF or in .PPTX
- Please use the slide set-up for the on-screen show – 16:9 aspect
- Use standard Windows fonts only, avoid use of non-standard Windows fonts or language-specific fonts.
- Images: do not copy and paste the images from another application, please use the “insert image from a file” functionality from PowerPoint (format JPG or PNG).
- Video: MP4 or AVI are the only acceptable video formats. To avoid any issues with movies and loops with PowerPoint, presentations should be saved as .pptx files and submitted directly at the venue.
- Presentations will be displayed from a PC with Windows 10/11 and PowerPoint
- Apple: Please give your filename an extension “pptx” or “pdf”
- Check your presentation on a Windows-operated computer before you upload

Bring your presentation on a USB drive. There is no possibility to connect your laptop to the audio-visual equipment in the classroom.

PHOTOSHOOT AND RECORDINGS

When registering for the Conference and/or submitting an abstract (if applicable), the organisers were given permission to take photos and/or make recordings during the Conference for uploading on the INCS 2025 website and social media (digital or printed channels).

If you would prefer not to be recorded or photographed for cultural or personal reasons, please immediately contact the Conference Secretariat.

All INCS 2025 delegates are invited to take part in the group photo, which will take place on **June 19th at 7:30 PM at the Palazzo Ducale**. More information will be available at the registration desk.

COFFEE BREAKS AND LIGHT LUNCHES

- Coffee, lunches and tea breaks are included in the registration fee
- The **light lunch on June 18th** will be held at the **Department of Economics** (via Francesco Vivaldi, 5 - Genoa)
- The **light lunches on June 19th and 20th** will be held at the **School of Robotics** (via Balbi, 1/A - Genoa)
- The **coffee and tea breaks on Wednesday afternoon, Thursday morning and afternoon, Friday morning** of the conference will be held at the **Polo Didattico** (via delle Fontane, 10 - Genoa) and **Palazzo Balbi Cattaneo** (via Balbi, 2 - Genoa)
- The **farewell cocktail on June 20th** will be held at the **School of Robotics** (via Balbi, 1/A - Genoa)

CONFERENCE DINNER

Cisterne di Palazzo Ducale – Thursday, June 19th, 2025, 8.00 PM

Price: • € 88 VAT included (included in the accompanying persons fee)

The INCS 2025 Conference Dinner will take place in the magnificent **Palazzo Ducale** of Genoa, a true architectural and historical treasure in the heart of the city.

Join us for an unforgettable evening of fine Ligurian cuisine, refined atmosphere, and international networking – all set in an environment that has witnessed centuries of power, diplomacy, and art.

FAREWELL COCKTAIL

School of Robotics - Friday, June 20th, 2025, 5:00 PM

An opportunity for all participants to celebrate conference accomplishments, enjoy the community and to say farewell at the School of Robotics on Via Balbi, 1/A.

The Farewell cocktail is included in the registration fee.

SOCIAL TOURS

VIA GARIBALDI WITH HISTORICAL REFERENCES

- Meeting point: atrium of the Palazzo Balbi Cattaneo (via Balbi, 2)
- Thursday, June 19th, 2025, 04.00 pm
- The visit will be held only with a maximum of 25 people.
- Price: free-of-charge

Via Garibaldi, located in the heart of Genoa's historic centre, is one of the city's most iconic streets, renowned for its extraordinary architectural and historical richness.

Walking along this street, visitors can relive the atmosphere of old Genoa, admiring the architectural harmony and elegance that made via Garibaldi a model of European urban design and a symbol of Genoese pride.



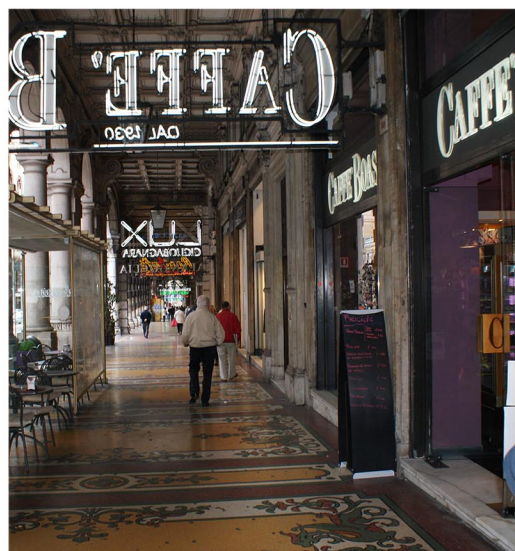
GENOA HERITAGE SHOPPING

A JOURNEY THROUGH TIMELESS SHOPS AND ARTISAN TRADITIONS

- Meeting point: atrium of the Polo Didattico delle Fontane (Via delle Fontane, 10)
- Thursday, June 19th, 2025, 04.00 pm
- Depending on the number of participants, you will be divided into small groups of 15–20 people, each being led by a volunteer guide
- Price: free-of-charge

This tour guides you through the city's most charming historic stores and artisan workshops — places where tradition still lives and breathes.

This tour is perfect for those who want to shop with soul, bringing home not just souvenirs, but stories from the real Genoa.



FROM CONFERENCE VENUE TO PALAZZO DUCALE: ACCOMPANIED WALK

- Meeting point: atrium of the Polo Didattico delle Fontane (Via delle Fontane, 10)
- Thursday, June 19th 2025, 04.00 pm
- Depending on the number of participants, you will be divided into small groups of 15–20 people, each being led by a volunteer guide.
- Price: free-of-charge

Leisurely walk from Polo Didattico to Palazzo Ducale, via Porto Antico and parts of Centro Storico, with stops at San Lorenzo Cathedral and other notable churches on the way.



To read all about the INCS 2025 social programme, please visit our official website incs2025.it.

GENERAL RECOMMENDATIONS

Please set your mobile phones to “silent” mode during all Conference sessions and presentations out of respect for the speakers.

Smoking is not permitted on the Conference premises.

Non-Discrimination and Sustainability Policies for INCS 2025

INCS 2025 will adopt the following safe space policy and implement numerous diversity and inclusivity initiatives as part of ongoing efforts to improve diversity and inclusivity at this Conference.

Specific Diversity and Inclusivity Initiatives:

- **INCS 2025 aims to maintain a gender and geographical balance** and have a safe space policy to foster an environment of respect, which makes all participants feel welcome – particularly those who have been historically marginalised or excluded, whether by religion, ethnicity, sex, gender or sexual orientation. Different opinions and diverse perspectives are crucial to proper discussions. All attendees must ultimately take responsibility for their own words and behaviour – in person and on social media – throughout the entire event and at associated social gatherings.
- **Sustainability:** an event is considered socially sustainable when it is designed, planned and implemented on the basis of a strategy that minimises its negative impact on the environment and leaves a positive legacy for the host community.

Attendees are encouraged to:

- Be mindful of and understand that intersectional and intercultural dialogue shapes our life experience.
- Actively include all attendees in social gatherings (such as post-conference dinners and social events), particularly those for whom English and Italian are not their first language, juniors and students.

Conference Sustainability

Over the years Symposia has been implementing a large number of operational best practices in its daily operations and for all its events, from the selection of materials according to eco-sustainability criteria and the energy efficiency of the equipment to the procedures for coping with possible work peaks and for the replacement of absent staff.

INCS 2025 will be an environmentally-friendly event promoting environmental and social solidarity.

Great importance will be given to environmental sustainability, food choices are taken in a conscious manner to avoid consumption of meat and waste.

Great care will be attached to our **green philosophy** that will be applied not only to the catering services but also in the choice of all equipment, materials and gadgets and via our endorsement of the **Food for Good** project.

- **Food waste:** Thanks to collaboration with **Federcongressi & eventi**, the food bank network **Banco Alimentare** and the Fair Event organisation **Equoevento**, we will be collecting any surplus food at the end of Conference meals and delivering it to charitable causes such as family homes, soup kitchens and refugee centres, in accordance with the hygiene regulations in force and in compliance with Italy’s Good Samaritan legislation (Law 155/2003).
- **Carbon neutral:** INCS 2025 will be climate-friendly and, in the best case scenario, carbon neutral. As the Organisation Secretariat, Symposia keeps CO2 emissions during its work to a minimum and seeks to avoid all CO2 emissions arising from conference-related activities and travel. INCS 2025 will also prioritise renewable energy sources and eco-friendly merchandise in the conference kit.

Travel & Local Transport

You can find all the info regarding local transportation at the link below:

<https://incs2025.it/local-transportation>

Local Time, Weather

The local time in Genoa is CEST time. The weather in June is usually warm and sunny.

Currency, Exchange, Credit cards

The official currency is the Euro (€). You will find several exchange offices and banks in the airports and the city centre. Banks are open on workdays, generally between 9.00 AM and 4.00 PM. Before changing your money, we advise you to enquire about the rate of commission. You can also withdraw cash at ATMs.

Electricity supply

Power Connections & Voltage: flat, two or three-pole, round-pin European plugs, 220 V.



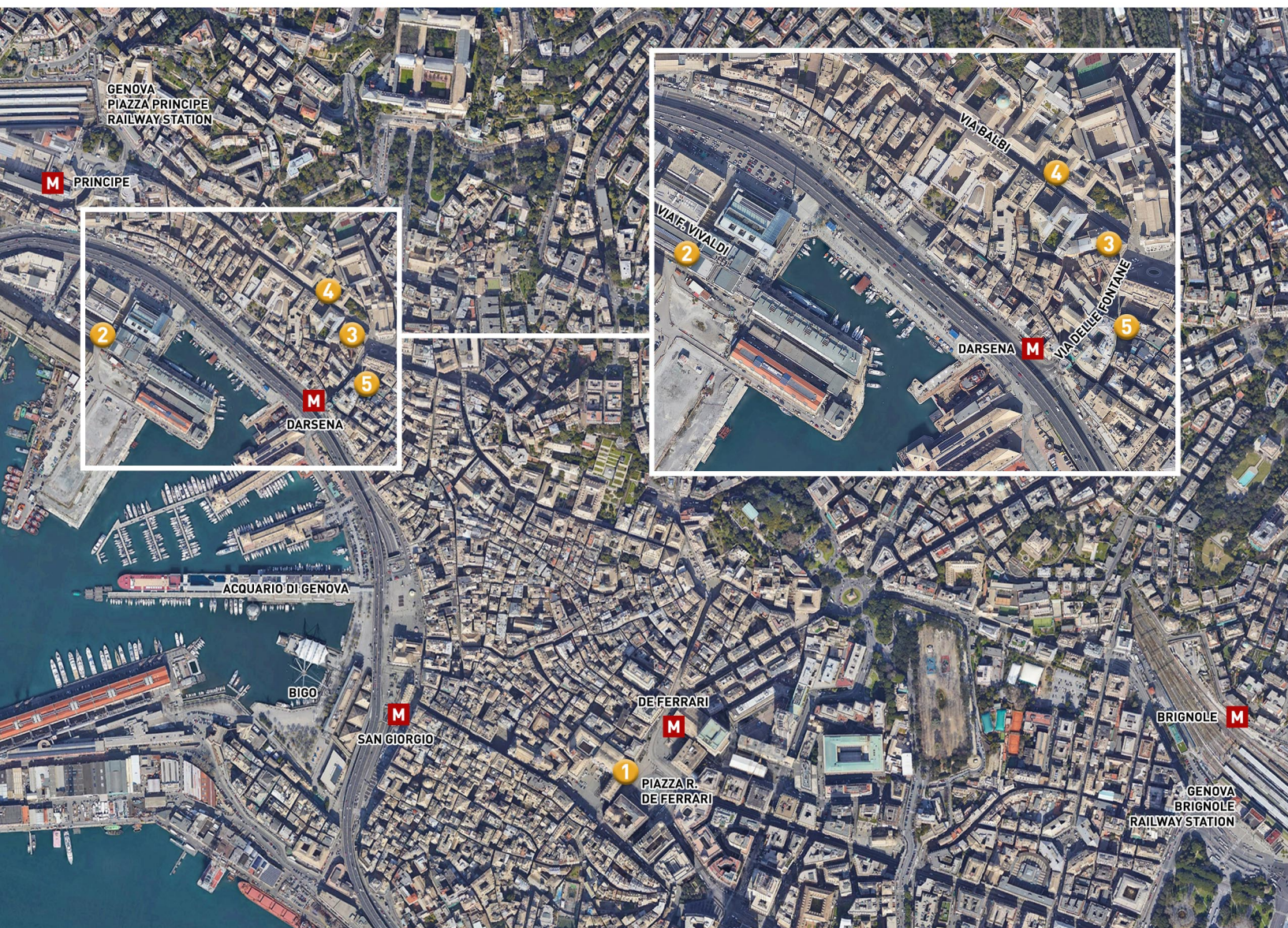
Emergency number

With the EMERGENCY 112 service, all emergency or urgent phone calls (police, fire brigade and medical emergencies) are accessible through a single number, namely 112. The service is online via internet and via mobile phones, for those requiring assistance in foreign languages.

Lost and Found

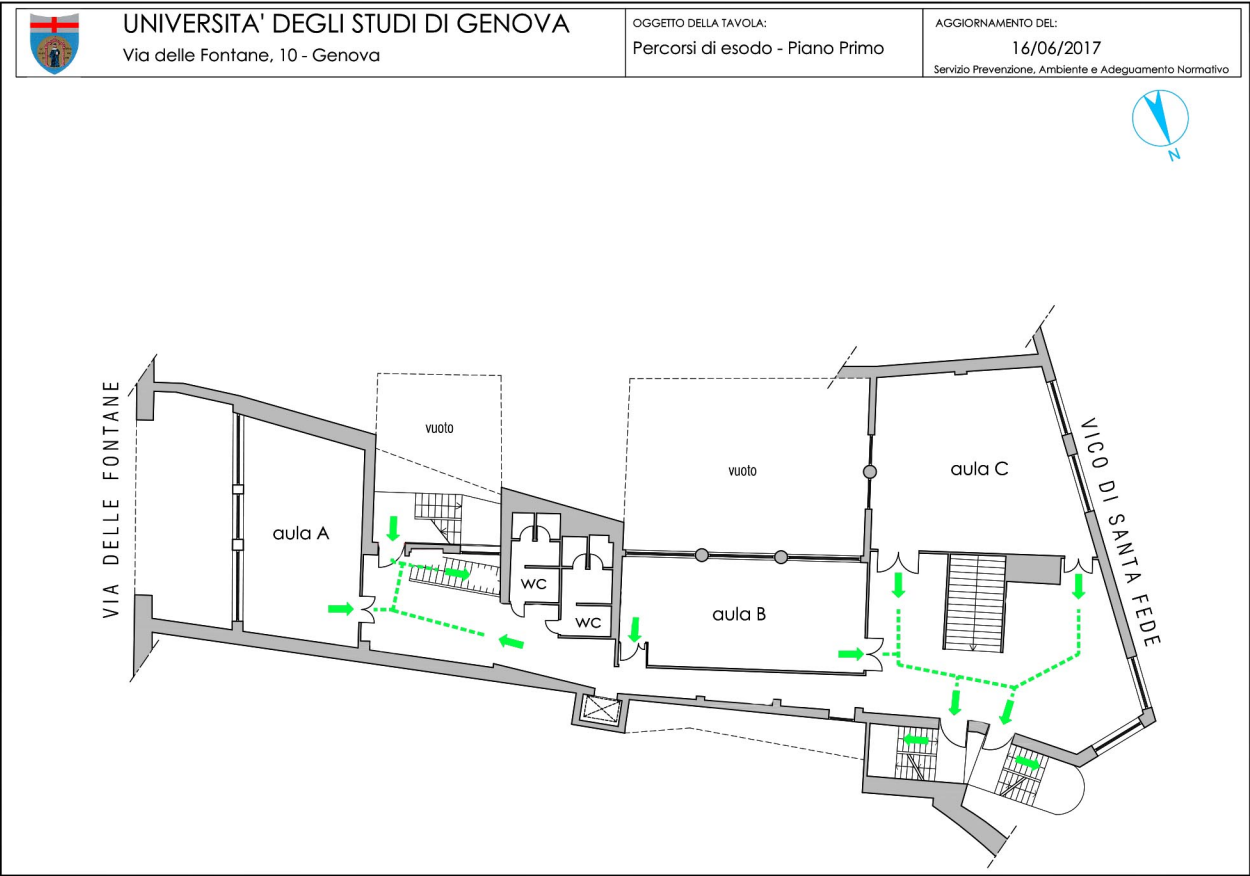
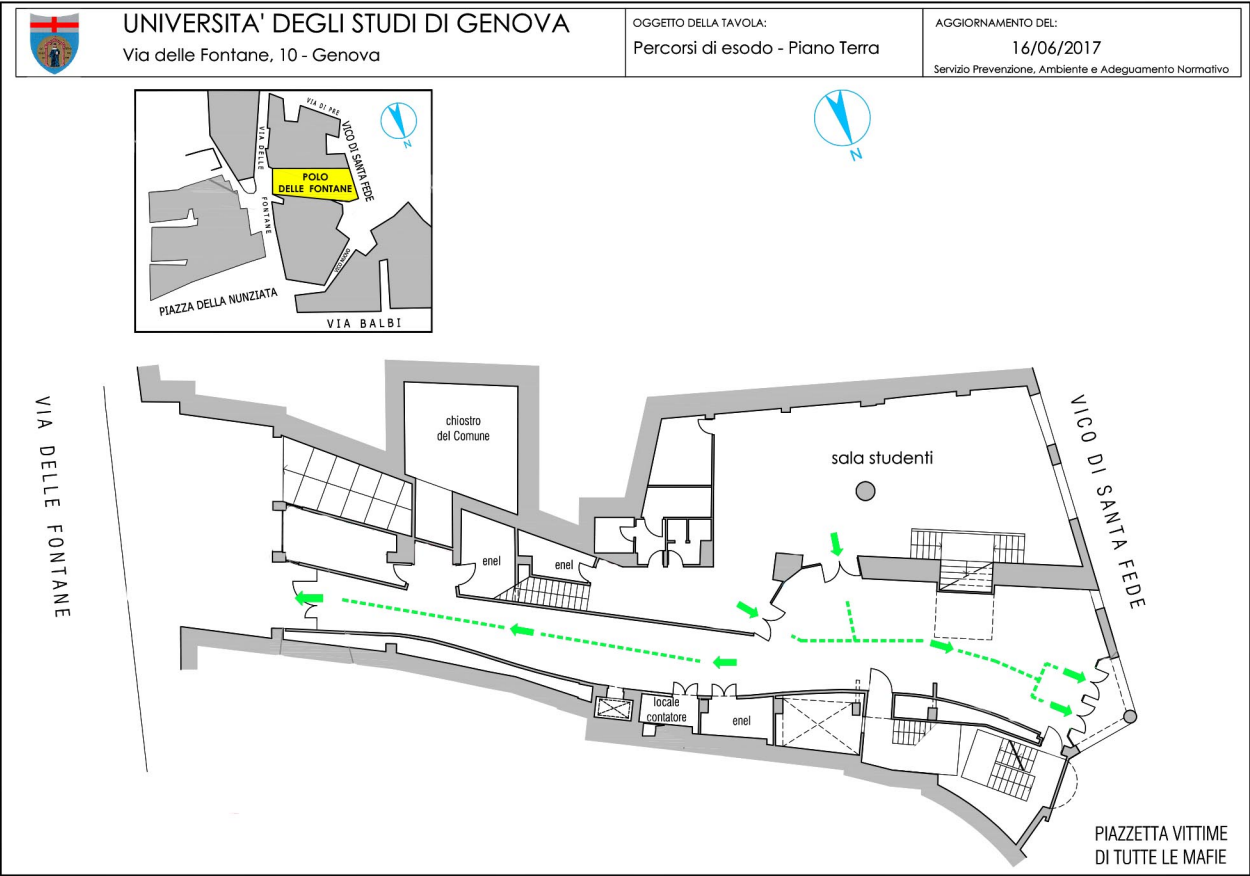
In case of Lost and Found items, please refer to the Information and registration desk.

GENOA CITY MAP

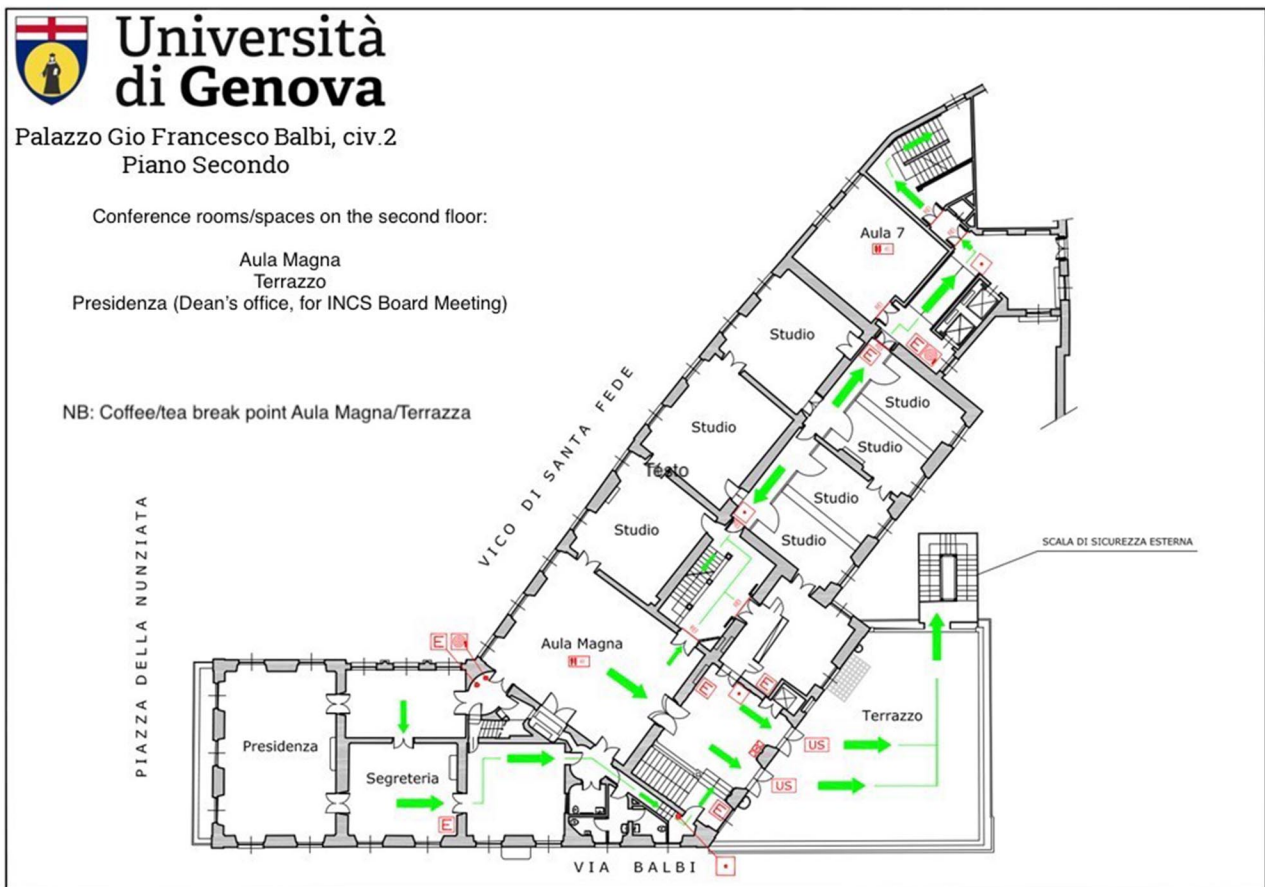
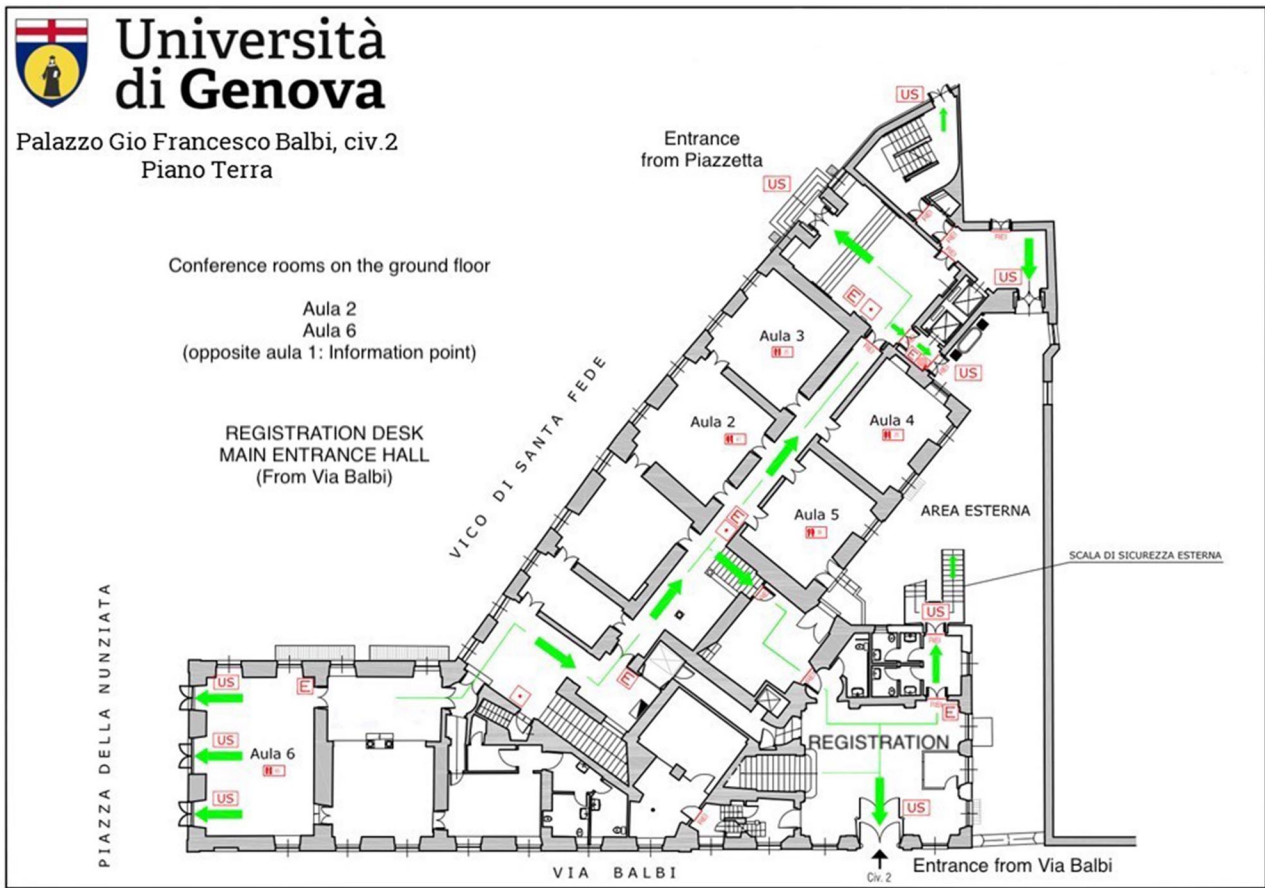


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|--|--|
| 1. Palazzo Ducale:
Piazza Giacomo Matteotti, 9 | <ul style="list-style-type: none"> • Sala del Maggior Consiglio: plenary talk on day 2 • Cisterne di Palazzo Ducale: conference dinner |
| 2. Department of Economics:
Via Francesco Vivaldi, 5 | <ul style="list-style-type: none"> • registration desk on day 1, cloakroom on day 1, plenary talk on day 1, lunch on day 1 |
| 3. Palazzo Balbi Cattaneo:
Via Balbi 2 | <ul style="list-style-type: none"> • registration desk on day 2 and 3, cloakroom, info point, parallel rooms, coffee breaks |
| 4. School of Robotics:
Via Balbi 1/A | <ul style="list-style-type: none"> • lunches on day 2 and 3 , farewell cocktail on day 3 |
| 5. Polo Didattico delle Fontane:
Via delle Fontane, 10 | <ul style="list-style-type: none"> • parallel rooms, coffee breaks |

PLAN OF POLO DIDATTICO DELLE FONTANE



PLAN OF PALAZZO BALBI CATTANEO



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